

MEETING AGENDA

Date: Thursday, March 14, 2019
Time: 1:00 pm—3:30 pm
Location: Port of Tillamook Bay
 Officers Mess Hall
 6825 Officers Row
 Tillamook, OR
 503.842.2413

Directions/Click on Map: [Hwy 101 south of Tillamook to Long Prairie Rd, to Blimp Blvd, to Officers Row](#)

Contacts: Henry Heimuller, Chair: 503.397.4322 or henry.heimuller@co.columbia.or.us
 Mary McArthur, Staff: 503.970.3336 or mbmcarthur@nworegon.org

NWACT meetings are open to the public and accommodations will be provided to persons with disabilities. If a sign language interpreter is needed, please call Mary McArthur at 503.228.5565 at least 48 hours prior to the meeting.

Item 1 1:00 p	Welcome and Introductions		Henry Heimuller
Item 2 1:05 p	NWACT Minutes/Updates <ul style="list-style-type: none"> ✦ Approval of January 10, 2019 Meeting Minutes (attached) ✦ Public Comment (Limited to 5 minutes per person) ✦ ODOT Region 2 Updates ✦ Oregon Transportation Commission Update/ODOT Audit ✦ Tillamook County Transportation Update 	Action Item	Henry Heimuller
Item 3 1:30 p	ODOT STIP Update Presentation and Discussion		Tony Snyder
Item 4 1:50 p	COAR Applications Update		Jim Knight
Item 4 2:00 p	Member Updates		All
Item 5 2:15 p	Transit STIF Applications Presentation and Discussion		Arla Miller
Item 6 3:00 pm	Sexual Harassment Training (For Those Who Have not Taken It)		Ken Shonkwiler

Attachments:
 January 10, 2019 Meeting Minutes
 STIF Handouts

Note: A complete meeting packet is available on the NWACT website at NWOregon.org/NWACT

NW Oregon Area Commission on Transportation

January 10, 2019
Clatskanie Cultural Center
Clatskanie, OR

The meeting was called to order by Henry Heimuller. The following members and guests attended.

Michele Bradley—Port of Tillamook Bay
Bob Brajcich—City of Clatskanie
Sean Clark—Port of Columbia County
Terre Cooper—EDC of Tillamook County
Henry Heimuller—Columbia County Csm
Bruce Jones—City of Astoria
Kathy Kleczek—Sunset Empire Transportation Dist
Jim Knight—Port of Astoria
Dale McDowell—City of Seaside
Patrick McIntire—Tillamook County Private Citizen
Patrick McHugh—Tillamook Creamery
Jennifer Purcell—NW Oregon RST/DEQ
Mike Russell—Columbia County Roads

David Sakau—City of Scappoose
Ken Shonkwiler—ODOT
Frank Spence—Port of Astoria
Tony Snyder—ODOT
Dave Sukau—City of Scappoose
Lianne Thompson—Clatsop County Commission
Patrick Trapp—Port of Columbia County
Dave True—City of Clatskanie
Jim Young—Port of Tillamook Bay
Joe Younkins—Washington County Transportation
Matthew Weintraub—North Coast Transportation
Options
Lonny Welter—Columbia County Roads

Excused: Mike Borreson, Stevie Burden, Jeff Hazen, Senator Johnson, Marsha Kirk, Jerry Taylor, Suzanne Weber

1. Welcome and Introductions—Henry Heimuller opened the meeting. Members and guests introduced themselves.
2. NWACT Minutes and Updates
 - Approval of November 8, 2018 Minutes—Approved unanimously. (DM/KK).
 - Public Comment
None.
 - Region 2 Update. Replacing 6 bridges heads in Astoria. Arch Cape Tunnel updating is under contract. Having trouble finding light fixtures that match the originals. Preparing to start preservation project on Hwy 101 south of Seaside. Also work on Youngs Bay bridge. Will try to do as much work at night as can. NWACT request: When ODOT plans closures, communicate through alerts or notifications. Push instead of making drivers have to seek out the information. Akin to leader boards with pre-warnings. Nixel is an option in Tillamook County. 2019 Trip Check will be linked to Google Maps which will have all the closures.
 - Leverage Projects. After going completing scoping and/or going out to bid many projects are coming in well over budget. Given the cost increases at: park and ride in Scappoose (30/Walnut Lane) and Sunset Beach hv lane are recommended not to go forward, and repurposing the budgeted money to other projects. One project which needs additional funding is in Seaside.
 - Columbia County Transportation—Small slide on Hwy 30 near Tide Creek is causing some pavement issues. ODOT is working on identifying how big the slide is, and what the implications are for the highway.
 - Hwy 6. ODOT has staff working on a corridor study of the highway rather than identify the project as a safety project which would compete with other safety projects. If could get fiber optic cable along highway, could have the funding to add a camera and cell coverage. When the highway closes for serious accidents 3 or 4 times a year, can cause Creamery drivers to violate their hours of service. Can get exemptions, but utilizing the emergency exemption too often, would cause punitive damages. Tony will look at a potential variable sign. ODOT has two incidence response vehicles, which have better radio reach to get information out. Michele mentioned that a UAS vehicle user group is working on the potential of using drones for accident reconstruction. ODOT is moving into using more technology.

- OTC—Tony has a letter going into a future OTC meeting regarding a Bennett Rd/Hwy 30 traffic signal. To get a signal, average peak hour vehicle count is used. Minimum is 100 cars/hour. Vehicles turning onto Bennett Rd highest is 35 car/hr. Going to put a signal at Millard. Won't be able to go straight across at Bennett. Asking project to be renamed Millard/Bennett to improve both intersections.
- Columbia County—Been a typical construction season, two culvert reconstructions totalling \$600,000, striped all county roads, and also City of Astoria roads. Repaired 7 roads with cold mix paving. Also helped out Gilliam and Harney counties with their cold mix repairs converting gravel roads to paved roads. More pliable so lasts longer and less expensive option. Projects are made possible with the cooperative agreements partnering with other agencies. Make projects more efficient use of tax dollars.

3. Transportation Options

Strategies, programs and investment that create choices within Oregon's state and local transportation system allowing People to bike, walk, take transit, drive , share rides and telecommute. Envisions a safe, affordable, and efficient transportation system for Oregon's residents, employees and visitors. Plan adopted in April 2015. Further enhanced in HB2017. Support in our region via NW Transportation Options. The Oregon Transportation Options Plan. Options vary by community size. Have programs and strategies. Staffing, technology and information, collaborative statewide campaigns, individualized marketing campaigns, rideshare, infrastructure, incentive programs, the "Five E's" (safe routes to school), community events. Oregon Drive less Challenge in September, Drive less Connect app, info graphics on how to load bikes on buses. Main principles, efficiency reliability, cost reductions, access, support other community goals. Tillamook, Astoria, St Helens trip planning information. Annual vehicle cost: \$10,000, vanpools: \$1,500, Transit \$800, \$308 bike. Don't see a decrease in the number of vehicles in the future. Funding is available for transportation options programs. Integrate into TSPs, employee benefit programs.

4. Oregon Coast Bike Route Rider Survey—Public Outreach

Although vehicle traffic has gone up at the coast, hotel stays are flat. Bike riders tend to spend longer at the coast and can thus spend more money. Looking at 12,000 bicyclists annually along the coast, traveling for approximately 7 days at a time. Since bicycling crosses jurisdictional lines, makes sense to develop on a coastal plan.

5. COAR Applications

Only source of funding for rural airports. ACTs are mechanism for submitting applications. NWACT has set up the three airport managers to review the grants. Three tiers of grants: FAA match, environmental or safety issues, economic development. Funding typically runs out before the tier 1 grants are funding. This year \$1.4 million. 5 applications: 2 Port of Astoria (FAA match \$150,000 for a \$3 million project to straighten out access to runway and \$83,333 for a \$1.1 million ramp replacement), 1 Seaside (helicopter pad lighting, total \$140,000, request \$126,000) , 1 Port of Columbia County (Scappoose preliminary hangar design to begin seismic upgrades \$112,000 project, request \$84,000), 1 Port of Tillamook Bay (Hangar design, \$75,000 total, \$66,700 request). Managers are still going to submit applications even though not likely to get funding due to lack of funds. This year's applications will be reviewed next week. Review committee is looking at the best way to encourage more funding COAR projects and communicate critical role of the Oregon's airports, resiliency and redundancy. NWACT unanimously approved submittal of the 5 applications. (LH/KK) Preference would be to have the application process match ACT meeting schedules more closely. Jim will report back on total amount of requests statewide. Would be of value to have someone from NW Oregon on the Statewide Aviation Advisory Committee. NWACT send a letter each of advisory committees. Add to **March** committee. Find out more information on how the openings are filled. The State is currently in the process of updating the Oregon Aviation Strategic Plan.

6. Connect Oregon

Need to revisit this program too, to get back to a competitive funding program.

7. NWACT Officers Nominating Committee Report

The recommended slate of officers for 2019 was unanimously approved: Henry Heimuller—Chair, Lianne Thompson—Vice Chair, and Suzanne Weber—2nd Vice Chair. (LT/BJ)

8. Member Updates

- SETD. Moved south transit center from outlet mall to Seaside. Governor's budget is cutting 40% of the STF funding which is 40% of the resources for senior and disabled. 2017 legislative funding was supposed to stabilize transit funding, avoiding unexpected cutbacks.
- Freight Advisory Committee—Looking for new members, particularly freight haulers or freight users. Would also like to see official ACT membership as well because of local knowledge.
- Cornelius Pass—Will be closing completely for 4 months starting in June. Will be a traffic issue for commuters and freight traffic.
- POTB—Thank ODOT for huge improvement at Hwy6/Hwy 101 intersection.
- POCC—2009-2011 rail crossing impact study was completed. Port will look at updating that study to determine how can develop a funding stream to tackle issues that have been lingering for a decade.
- ODOT—Every ODOT employee has taken a sexual harassment training. Add to end of the meeting.
- Seaside—COAR grants are critical for airport. Need tie-down replacements, helicopter pad lighting.
- Scappoose—Partnerships are critical, have shared resources with the County very successfully. Sharig equipment makes it better for everyone.
- Astoria—Bond St is back open to two way traffic. Three projects with ODOT being worked on.
- Clatsop County—Bridge on back side of Young's Bay being updated.
- Rainier Transit Center opened last month

Recorded: Mary McArthur, Staff

Henry Heimuller, NWACT Chair

STIF Discretionary and Statewide Transit Network Program Guidance for ACT comments on Applications

Regional Transit Coordinators:

Theresa Conley, Mark Bernard, Frank Thomas,
Arla Miller, Jason Kelly, Jennifer Boardman



Topics

- Statewide priorities
- Selection process
- Project selection criteria
- Schedule



Overview – Two Solicitations

- **Statewide Transportation Improvement Fund (STIF) Discretionary** solicitation (5 % of STIF)
- **Statewide Transit Network Program** discretionary solicitation, funded from two sources:
 - Federal Transit Administration (FTA) Section 5311 (f)
 - STIF Intercommunity Fund (4 % of STIF)



Statewide Priorities

STIF Discretionary and Statewide Transit Network Program investment priorities are guided by:

- Oregon Public Transportation Plan
- Oregon Administrative Rule (OAR) Chapter 732, Divisions 40 and 44
- FTA Circular C 9040.1.G



OTC Investment Priorities

Discretionary and Statewide Transit Network

- Improve transit for vulnerable populations
- Improve coordination between providers
- Fill gaps in the statewide transit network
- Reduce greenhouse gas emissions and improve public health
- Encourage sustainable funding plans
- Maintain fleet condition
- Improve use of active transportation



Fund Availability

Funding Sources	Amount
STIF Discretionary Fund (5%)	\$11.2 M
Statewide Transit Network Program	\$10.3 M
STIF Intercommunity Fund (4%)	\$9.0 M
FTA Section 5311 (f)	\$1.3 M



Project Selection Process

- Applications due Feb. 1, 2019
- ODOT reviews for eligibility and completeness
- Area Commissions on Transportation and STIF Advisory Committees review
- ODOT Project Selection Committee scores and ranks
- Public Transportation Advisory Committee recommends to Oregon Transportation Commission
- OTC reviews and decides which projects will be awarded funds
- ODOT notifies applicants of award decision, August 2019



Role of Area Commissions on Transportation

- Review applications relevant to ACT area of responsibility
- ACTs may provide comments on applications related to:
 - Evaluation criteria
 - Local knowledge of transportation planning and investments
 - Opportunities for fund leverage

The ODOT selection committee will consider ACT comments when ranking projects. ACT comments will be provided to PTAC.



Resources

- Solicitation Materials:
<https://www.oregon.gov/ODOT/RPTD/Pages/Funding-Opportunities.aspx>
- STIF Web Page:
<https://www.oregon.gov/ODOT/RPTD/Pages/STIF.aspx>

Contacts

- Patrick DePriest, STIF Intercommunity Coordinator, 503-986-3312, Patrick.depriest@odot.state.or.us
- Karyn Criswell, STIF Project Manager, 503-856-6172, Karyn.C.Criswell@odot.state.or.us





**Statewide Transportation Improvement Fund
Discretionary and Statewide Transit Network Program
Guidance for Area Commissions on Transportation
Comment on Applications**

The Statewide Transportation Improvement Fund (STIF) Discretionary and Statewide Transit Network Program solicitation process provides Area Commissions on Transportation (ACT) the opportunity to review and comment on applications relevant to their areas of responsibility.

Review applications online

1. Open a web browser and go to:
<https://www.cognitofrms.com/ODOT2/STIFDiscretionaryAndStatewideTransitNetworkFundPrograms>
2. Complete the contact information.
3. Once you select the name of your ACT, a new section will appear for project review.
4. Select the project you want to review from the “Project List” dropdown.
5. To review additional projects, select the “Add Project” button.
6. When you have completed review of all projects, select “Submit.”

Submit comments

Use the web form to answer the following questions for each project you want to comment on.

Given the project selection criteria and your local knowledge, do you support funding this project? Please provide your reasons for answering yes or no.

Do you have additional feedback about the reviewed project that the Oregon Transportation Commission should consider in making their final determination?

Schedule

- Feb. 15** **Applications made available for ACT review and comment**
- April 12** **ACT comments on applications due**

Contact

Contact your local Regional Transit Coordinator or the STIF Intercommunity Coordinator for questions or technical assistance

Region 1 Jason Kelly jason.d.kelly@odot.state.or.us	Region 4 Theresa Conley theresa.l.conley@odot.state.or.us
Region 2A Arla Miller arla.miller@odot.state.or.us	Region 5 Frank Thomas frank.thomas@odot.state.or.us
Region 2B Mark Bernard mark.bernard@odot.state.or.us	STIF Intercommunity Coordinator Patrick DePriest patrick.depriest@odot.state.or.us
Region 3 Jennifer Boardman jennifer.boardman@odot.state.or.us	

2018 Discretionary Solicitation Criteria Framework

Focus Areas	Evaluation Criteria	Score Weighting	
		STIF Disc.	STN
<p>Equity and Public Transportation Service to Low-income Households</p> <p><i>OPTP goal:</i></p> <ul style="list-style-type: none"> Equity 	<ul style="list-style-type: none"> Improves public transportation service (e.g., service levels, programs, information, and supporting infrastructure) to low-income households. OAR 732-044-0030(1)(a) Improves or expands service to vulnerable or transportation-disadvantaged populations (e.g. seniors, people with disabilities). OAR 732-044-0030(1)(c) 	20%	10%
<p>Coordination of Public Transportation Services</p> <p><i>OPTP goal:</i></p> <ul style="list-style-type: none"> Communication, Collaboration, & Coordination 	<ul style="list-style-type: none"> Improves coordination between public transportation providers and reduces fragmentation of public transportation services. OAR 732-044-0030(1)(b) Provides integrated planning where affected communities will plan or partner to develop public transportation project(s). OAR 732-044-0030(1)(c)(A) 	10%	30%
<p>Statewide Transit Network Connections</p> <p><i>OPTP goals:</i></p> <ul style="list-style-type: none"> Mobility & Public Transportation User Experience Accessibility and Connectivity 	<ul style="list-style-type: none"> Improves or maintains service between geographically separated communities. OAR 732-044-0030(1)(c)(D) Implements technological innovations that improve efficiencies and supports a seamless, easy-to-use Statewide Transit Network. OAR 732-044-0030(1)(c)(B) Improves local connections and infrastructure at inter-regional transit hubs or develops service improvements and approaches that can be replicated statewide. OAR 732-044-0030(1)(c) 	10%	30%
<p>Environmental and Public Health</p> <p><i>OPTP goals:</i></p> <ul style="list-style-type: none"> Environmental Sustainability Health 	<ul style="list-style-type: none"> Reduces greenhouse gas emissions in or through public transportation systems. OAR 732-044-0030(1)(c)(C) Supports positive health outcomes. OAR 732-044-0030(1)(c) 	15%	10%
<p>Sustainable Funding</p> <p><i>OPTP goal:</i></p> <ul style="list-style-type: none"> Funding and Strategic Investment 	<ul style="list-style-type: none"> Does not substantially rely on discretionary state funding beyond a pilot phase (i.e. project is short-term or has reasonable fund sources identified to sustain project-related transit services after discretionary funds expended). OAR 732-044-0030(1)(d) 	20%	10%
<p>Safety, Security, and Community Livability</p> <p><i>OPTP goals:</i></p> <ul style="list-style-type: none"> Safety and security Community livability and economic vitality 	<ul style="list-style-type: none"> Protects fleet condition and ensures vehicles are maintained in a state of good repair. OAR 732-044-0030(1)(c) Results in increased use and participation in active transportation, including public transportation. OAR 732-044-0030(1)(c) 	25%	10%

STIF Disc.: STIF Discretionary Fund

STN: Statewide Transit Network Program

**NWACT Region
2019 STIF Applications Summary**

Number	Applicant	Project Name	Project Description	Request	Match	Total Cost
134466	Columbia County	GPS/Online Tracker System	Provides real-time bus information for riders, data for monitoring and adjusting service, improves NWConnector connectivity	\$31,050	\$3,450	\$34,500
134392	Columbia County	Longview/Kelso Intercity Service	Provides residents in north Columbia County greater access to shopping and medical appts, four trips per day vs the current two trips per day	\$140,978	\$140,978	\$281,956
134233	Sunset Empire Transit District	Astoria--Portland Inter-Community	Three round trips per day, connects to Amtrak and the NWConnector five-county transit system	\$738,000	\$82,000	\$820,000
132744	Tillamook County	Alternative Fuels Project	Provides for a propane fueling facility, reducing maintenance and fuel costs	\$288,000	\$32,000	\$320,000
131793	Tillamook County	Tillamook--Portland Intercity Service	Continues current two round trips per day, adds holiday service, replaces an aging bus, maintains NWConnector connectivity	\$432,000	\$258,000	\$690,000
132645	Tillamook County	Tillamook--Salem Intercity Service	Continues current three round trips per day, adds holiday service, replaces an aging bus, maintains NWConnector connectivity	\$504,000	\$336,000	\$840,000
132742	Tillamook County/ NW Connector	NWOTA Website Trip Planner Enhancement	Adds improved scheduling functionality to the website trip planner, allows improved use of OpenStreetMap programming, provides accessible tools for other transit agency use	\$134,640	\$14,960	\$149,600
				\$2,268,668	\$867,388	\$3,136,056