

NOEA Meeting/Col-Pac EDD Board Meeting

September 1, 2011

Rockaway Beach Civic Center

Rockaway Beach, Oregon

The following members and guests attended:

Mark Aguirre—St Helens Vista Program
Mike Avent—Col-Pac/Port of St Helens
Dan Biggs—Col-Pac/EDC of Tillamook County
Michele Bradley—Col-Pac/Port Tillamook Bay
Rich Cook—Col-Pac Loan Officer
Brett Estes—Col-Pac/City of Astoria
Valerie Folkema—NOEA/Col-Pac/Port-Garibaldi
Steve Heinrich—Col-Pac/City of Cornelius
Jim Hough—Col-Pac/City of Banks
Dennie Houle—Business Oregon
Tony Hyde—NOEA/Col-Pac/Columbia County
Shirley Kalkhoven—NOEA/Col-Pac/City-Nehalem
Karen Kent—Col-Pac Administrative Manager
Mark Labhart—Col-Pac/NOEA/Tillamook County
Kevin Leahy—Col-Pac/CEDR (Clatsop EDC)

Patrick Martyn—Col-Pac/City of St Helens
Larry McKinley--ODOT
Diane Pohl—NOEA/Col-Pac/City-Clatskanie
Dennis Porter—Col-Pac/Rockaway Beach Mayor
Audrey O'Brien—Oregon DEQ
Melanie Olson—Business Oregon IFA
Peter Roscoe—Col-Pac/City of Astoria
Kathy Sanders—Clatsop County Resident
David Rule—Col-Pac/PCC
Patrick Trapp—Col-Pac/Port of St Helens
Suzanne Weber—Col-Pac/City of Tillamook
Ed Wegner—NOEA/Col-Pac/Clatsop County
Janet Wright—Columbia County Rider
Paul Wyntergreen—Col-Pac/City of Tillamook

Excused: Joyce Aho (Oregon Employment), Jack Bland (Port of Astoria), Julie Gassner (MTC), Connie Green (Tillamook Bay Community College), Peter Huhtala (Clatsop County), Senator Betsy Johnson, Van Moe (Tillamook County Private Sector), David Stocker (Columbia County Economic Development Team) Bob Terry (Washington County)

AGENDA ITEM 1—Welcome and Introductions

The meeting was called to order by Diane Pohl, NOEA Chair. Attendees introduced themselves.

AGENDA ITEM 2—NOEA Business—Val Folkema

- May 5, 2011 Minutes—Approved unanimously. (TH/SK)
- Election of 2011—2012 Officer Slate. The 2010—2011 Slate of Officers (Diane Pohl—Chair, Ed Wegner—Vice-Chair and Val Folkema—Secretary-Treasurer) was unanimously re-approved for another year. (SK/TH)
- August 2011 Financial Statement—Accepted unanimously. (TH/VF)
- Loan Fund Balance Discussion. NOEA's current balance of \$123,386 is not budgeted to diminish much over the next year, other than to cover insurance, financial report filing and monthly bank fees. After the Col-Pac discussion later in the meeting (see below), the NOEA Board unanimously agreed to set aside up to \$100,000 of NOEA's balance to provide matching funds should Col-Pac apply for additional USDA Intermediary Relending Funds for its Loan Program. (TH/VF) No funds will be transferred to Col-Pac unless there is a successful application to USDA. Also, Col-Pac will not be applying for additional IRP funding from USDA until after it loans out the remaining IRP funds.

AGENDA ITEM 3—Col-Pac Business—Tony Hyde

- May 5, 2011 Minutes—Approved unanimously. (DP/MB)
- July 2011 Financial Statement—Review of Financial Statements. Currently have approximately \$1 million in available funding, with potentially \$500,000 in new loan applications. Discussion on generating more loans. Expect to have one more loan write-off before the end of the fiscal year. Financials approved unanimously (SH, EW)
- 2011—2012 Proposed Annual Budgets—General Fund has enough carryover from the current fiscal year to cover expenses for next year. However, there will not be any carryover for the following fiscal year. Need to look at both revenue generation and cost cutting to find funds for next year. Need to be very cautious going forward. Have a Steering Committee look at long term viability of the organization. Board

members, particularly Port Districts, were reminded that they may have projects that Col-Pac could help finance. Board unanimously agreed to accept \$100,000 from NOEA to use as match for additional USDA IRP funding if NOEA chooses to do so. (ML/PR) Lots of resources available within Col-Pac region, but need to reach the businesses to be able to help them out. There is a Resource Conservation and Development District (RCD) in every region, which is nother opportunity to make connections. The Board unanimously approved the proposed budget. (PR/MA)

- Oregon Coast and Willamette Valley Regional Solutions—Established an Oregon Coast Advisory Committee comprised of Kurt Englund, Larry Galizio, Betsy Johnson, Tony Hyde, Mark Labhart, Shirley Kalkhoven, and Hal Snow, Mark Ellsworth as the Regional Coordinator. The Regional Solutions will be using Oregon’s federally designated economic development districts to make up the five regions. Add Regional Solutions Update as a regular agenda item for Col-Pac’s meetings.
- Grow Oregon Council—Akin to a statewide economic gardening program, the start-up council is looking for members. Applicants will be appointed. Priorities: Better use of OSU’s Extension Service, improving consistency and service delivery of the State’s Small Business Development Centers.
- Regionally Significant Industrial Sites—State will be identified a select number of industrial sites that have regional significance so that State agencies will align themselves and fast track agency reviews. SB66. Invite Mike Williams to come to Col-Pac when details of program get worked out.
- Vernonia Disaster Recovery—Been able to recover about \$67 million. Tony wanted to thank the Col-Pac region for all of the hard work they did in that recovery.
- 2012 Meeting Schedule—The Board agreed to start meeting the second Thursday of the month in 2012, as the first Thursday can conflict with New Years, 4th of July and Labor Day holidays.

Diane Pohl, NOEA Chair

Tony Hyde, President

Recorded: Mary McArthur, Executive Director